

MINUTES of the meeting of Marches Enterprise Joint Committee held at Plowden Room, Craven Arms Community Centre, Newington Way, Craven Arms SY7 9PS on Wednesday 21 February 2018 at 10.00 am

Present: Councillor AW Johnson (Chairman)

Councillors: PA Nutting and Councillor L Carter

Officers: Nicholas Alamanos and Kathy Mulholland

20. APOLOGIES FOR ABSENCE AND NAMED SUBSTITUTES (IF ANY)

Councillor Lee Carter substituted for Councillor Shaun Davies.

21. DECLARATIONS OF INTEREST

There were no declarations of interest.

22. MINUTES

Resolved that:

the minutes of the meeting held on 13 December 2017 be approved as a correct record and signed by the Chairman.

23. LEP GOVERNANCE AND TRANSPARENCY PAPER

The Marches LEP programme manager explained that the template register of interests form, confidential reporting procedure and whistleblowing policy had been reviewed in dialogue with the MHCLG and the monitoring officer of the lead authority. The templates provided by the government were recommended for adoption.

Current advice from the MHCLG was that the minutes and agenda papers of the marches LEP board did not have to be published as the marches enterprise joint committee was the decision making body in relation to the use of public money and all papers for the joint committee are published in accordance with access to information regulations. Delegated authority was being sought for the LEP director to amend current arrangements in relation to LEP board papers and minutes if guidance changed on this point.

Members supported the proposals and unanimously agreed the recommendations.

Members asked that arrangements for holding meetings of the marches enterprise joint committee be reviewed to ensure that member's time was used efficiently. The chairman agreed to circulate a note to members to gather their views.

Resolved that:

- (a) the 'Confidential Reporting Procedure' at appendix 1 and 'Whistleblowing Policy' at appendix 2 be adopted with immediate effect;**
- (b) the national template for 'Registers of Interest' at appendix 3 be adopted for implementation with immediate effect;**
- (c) the existing Marches LEP Code of Conduct be amended to reflect its application to LEP staff; and**
- (d) authority be delegated to the LEP director in consultation with the LEP Board to implement, if required, the publication of LEP Board agendas, meeting papers and decisions.**

The meeting ended at 10.15 am

CHAIRMAN